

DRAFT MEETING MINUTES CITY OF MILPITAS

Meeting Minutes: Regular Meeting of the Redevelopment Agency
(Including Joint Meeting with the City Council)

Date: Tuesday, February 6, 2007

Time: 7:00 PM

Location: Milpitas City Hall Council Chambers, 455 E. Calaveras Blvd.

JOINT REDEVELOPMENT AGENCY AND CITY COUNCIL MEETING

RA1. CALL TO ORDER Mayor/Agency Chairman Esteves called to order the regular meeting of the Milpitas Redevelopment Agency, meeting jointly with the City Council, at 7:28 PM.

RA2. ROLL CALL **PRESENT:** Mayor/Chair Esteves, Vice Mayor/Vice Chair Livengood and Agency/Councilmembers Giordano, Gomez, and Polanski

ABSENT: None

RA 3. MEETING MINUTES Motion: approve the Redevelopment Agency minutes of January 16, 2007, including joint meeting with the City Council, as submitted

Motion/Second: Agency/Councilmember Giordano / Agency/Councilmember Polanski

Motion carried by a vote of: AYES: 5
NOES: 0

RA 4. Approval of Agenda and Consent Calendar Motion: approve the agenda and Agency consent calendar (items with asterisk*)

Motion/Second: Vice Chair/Vice Mayor Livengood /Agency/Councilmember Giordano

Mayor Esteves requested Item No. RA7 come off consent.

Motion carried by a vote of: AYES: 5
NOES: 0

RA 5. Progress Report on new Library and Parking Garage Capital Improvement Program Manager Mark Rogge noted that construction by S.J. Amoroso on the new library began recently. This evening, he sought input on a groundbreaking ceremony to happen after the rainy season, perhaps in March or later. The project proceeded within budget at this time.

Mr. Rogge presented several suggestions for the opening of the library, as discussed at the Library Subcommittee including a time capsule, a sand box, books as door prizes, golden shovels, and before/after photos. He reported further that construction on the related parking garage, in the midtown area, was on schedule and within costs to date.

Mayor Esteves inquired of staff whether input was solicited from others such as the Library Advisory Commission on ideas for the groundbreaking ceremony. Yes, replied staff, including the Parks, Recreation and Cultural Resources Commission, the Library Advisory Commission, and Milpitas Librarian Linda Arbaugh.

Vice Mayor Livengood felt it made sense to wait until April or so, with less rain at that

time and suggested an event on the weekend to maximize turnout. Mr. Rogge suggested the last Saturday in April on the 28th.

Councilmember Polanski agreed with a weekend, but noted Little League would be in season, while in March not so many activities at schools and no holidays. She liked the idea of commemorative bookmarks. Also, she strongly suggested working with the Library staff to coordinate and liked most of the suggestions offered.

Motion: receive progress report from staff on the new Library and Parking Garage

Motion/Second: Vice Mayor Livengood/Councilmember Polanski

Motion carried by a vote of: AYES: 5
NOES: 0

**RA 6. Financial Status Report
for Six Months ended 12/31/06**

Finance Director Emma Karlen provided many statistics, showing the economy was in recovery mode, with unemployment, as an example, lower than one year ago with moderate job growth, per the Association of Bay Area Governments. The soft housing market had an impact on the economy and fewer home equity lines were utilized.

Sales tax and Transfer Occupancy Tax revenue were anticipated to be 8% and 10% higher than originally projected, and those were coupled with some expenditure segments that were slightly higher than planned (so it was a wash).

Ms. Karlen discussed staff's recommendation of deferring the loan payment of Redevelopment Agency funds to the City's General Fund, as had been done for the last two years. She further identified RDA Project Fund status, anticipated to be reduced by about \$1 million at the end of the Fiscal Year.

She brought to the Council's attention key dates upcoming in 2007, for budget planning activities: on February 27, Council would hold a budget workshop, on April 17 Council was to review the draft CIP Program, on May 8 (and May 10 if needed) would be budget hearings, and then on June 5, the budget was scheduled for adoption.

Vice Mayor Livengood asked about the City's financial reserves. The Finance Director reported those were at approximately \$30 million. That amount was appropriately within the 15% required in the City and would not be used to balance the budget, for the second year in a row.

Council did not vote on the informational staff report, and thanked staff for the update.

**RA 7. FY 06-07 Mid-Year
Budget Modifications**

Finance Director Emma Karlen reviewed the request for budget adjustments requested by City departments. Eleven items were identified in the agenda staff report.

Mayor Esteves requested information on two items (No. 1 and 2) in the written staff report, relative to Bingo games and the Senior Nutrition program. Ms. Karlen responded on the second one that 50% of the program was funded by the County.

Also, Mayor Esteves inquired about Item No. 8, regarding funds for the Fire Department overtime budget. She explained that the Fire Department deployed some staff to help with Hurricane Ernesto clean-up effort, so as a result the Federal Emergency Management Agency provided a reimbursement back to the City from the federal government.

Fire Chief Frank addressed the City Council to explain status of the current overtime budget for the Fire Department.

Councilmember Gomez understood the mid-year adjustments, but he requested an explanation on No. 6, regarding gateway signs. The Finance Director noted it was a recommendation from the Economic Development Commission with economies of scale to be realized, so the sign project was requested to be moved earlier to occur in the current fiscal year rather than waiting for the next budget cycle.

Motion: approve the Fiscal Year 2006-07 mid-year budget appropriations, as itemized in the budget change form (in the Agency/Council agenda packet).

Motion/Second: Vice Mayor Livengood/Councilmember Polanski

Motion carried by a vote of: AYES: 5
NOES: 0

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| * RA 8. Quarterly Investment Portfolio Status Report | Received the investment report for the quarter ended December 31, 2006. |
| * RA 9. Release of Agreement for KB Home/Elmwood property | Authorized the Agency Executive Director to execute all documents necessary to release the agreement affecting real property related to KB Home's Elmwood Property, Parcel D, subject to approval as to form by the Agency Attorney. |
| * RA 10. Partial Certificate of Completion for Project No. 3160 | Authorized the Agency Executive Director to execute the Partial Certificate of Completion for certain lots with Tract No. 9698 for residential units for KB Home Project No. 3160, subject to approval of the City Attorney as to form. |
| RA 11. ADJOURNMENT | Chair/Mayor Esteves adjourned the Redevelopment Agency meeting at 8:01 PM. |

Respectfully submitted by:

Mary Lavelle, Agency Secretary/City Clerk